

**City of Brunswick**  
**Mayor and Council Meeting Minutes**  
Tuesday, June 13, 2017, 7:09 P.M.

The June 13, 2017 City of Brunswick Mayor and Council Meeting was convened at 7:09 P.M. by Mayor Jeff Snoots at Brunswick City Hall. The following members and staff were present: Jeff Snoots, Mayor; Angel White, Mayor Pro Tem; Wayne Allgaier, Carroll Jones, Harry Lashley, Vaughn Ripley, and Tom Smith, Council Members; Dave Dunn, City Administrator; Milt Frech, Police Chief; John Gerstner, Director of Public Works; Patrick Hoffmaster, Director of Utilities; Carrie Myers, City Clerk; and Kimberly Miller, Accountant.

Mayor's Remarks

- Mayor Snoots swore in Police Officer Joel Storms.
- Delegate Kathy Afzali offered an update on the legislative session.

Approval of Minutes

- a. Public Hearing – May 9 & 23, 2017
- b. Mayor & Council Workshop – May 17, 2017
- c. Mayor & Council – May 9 & 23, 2017
- d. Closed – May 3 & 22, 2017

Mr. Smith made a motion to approve the minutes. Mr. Lashley seconded the motion which passed 6-0.

Citizen's Forum

Comments were offered from Winnie Hane, 207 East F Street; Ginger Cayo, Musgrove Alley; and Andrew St. John, 119 9<sup>th</sup> Avenue.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2017-04 – FY2018 Water & Sewer Rates

Mr. Dunn discussed this item. Overall, there is a 4.2% average increase to utility bills. Mr. Dunn stated utility bills should be consistently raised each year, but pointed out that it had been several years since Brunswick rates increased.

Dr. Allgaier made a motion to approve Resolution 2017-04. Mr. Ripley seconded the motion, which passed 6-0.

- Resolution 2017-05 – FY2018 Rosemont Water Rates

Mr. Dunn discussed this item. The rate for Rosemont water is increasing from \$3.75 to \$4.92 per 1,000 gallons. Rosemont residents pay no base rate and no sewer rate.

Mr. Smith made a motion to approve Resolution 2017-05. Ms. White seconded the motion, which passed 6-0.

- Special Ordinance 527 – FY2018 General Fund Budget

Mr. Dunn discussed this item. He stated many Finance Committee meetings and Mayor and Council workshops were held to develop this year's budget. The proposed budget is a \$4.9 million balanced budget.

Mr. Lashley stated he supported the budget, but because he was not satisfied with the amount of sidewalk funding included in the proposed budget, he would be voting against it. Mr. Smith countered that he would support adding more money for sidewalks if the allocated funds were used and more were required throughout the budget year.

Mr. Jones stated he thought the proposed budget was very equitable to City employees.

Ms. White made a motion to approve Special Ordinance 527. Dr. Allgaier seconded the motion, which passed 5-1, with Mr. Lashley opposed.

- Special Ordinance 528 – FY2018 Enterprise Fund Budget

Mr. Dunn discussed this item. The proposed budget is a \$1.6 million balance budget.

Mr. Lashley made a motion to approve Special Ordinance 528. Mr. Ripley seconded the motion, which passed 6-0.

#### Report of Officers – Council – Committees

Staff members provided updates on their department activities.

#### Consent Agenda

- Public Works Agreements – Brunswick Crossing Section IIIB – Part 2 – Water & Sewer, Storm Drain, Paving
- Purchase Order Approval – WW135 – MTD – Scada System at WWTP
- Purchase Order Approval – PW-4529 – Smart Cover Flow Meters

Ms. White made a motion to approve the Consent Agenda. Mr. Lashley seconded the motion, which passed 6-0.

#### Unfinished Business

- Campground Electric Bid Award

This item was recommended for approval by the Finance Committee. Mr. Smith made a motion to award the bid to SAMCO Electric for \$13,268. Ms. White seconded the motion, which passed 6-0.

#### New Business

- Event Application

Mr. Dunn explained the proposed application and process. Ms. White made a motion to approve. Dr. Allagier seconded the motion, which passed 6-0.

- Roof Replacement Bid Opening

One bid was received from Topper Construction. The bid was deemed not responsive because it did not include all structures in the bid. This project will be re-bid at a future time.

- Petersville Road & Potomac View Parkway Intersection Schematics

The Finance Committee recommended approval of a proposed round-a-bout at the Center Street and Potomac View Parkway intersection. Dr. Allgaier made a motion to approve moving forward with a round-a-bout proposal. Mr. Lashley seconded the motion, which passed 6-0.

Adjournment

Ms. White moved to adjourn the meeting. Mr. Ripley seconded the motion, which passed 6-0. The meeting was adjourned at 8:53 p.m.

Submitted by: Carrie Myers

Approved By: Jeffrey Smith 7/18/17 Witnessed By: David Allen 7/18/17  
Mayor Date City Administrator Date